



*Spring Place Elementary  
Action Plan  
2021-2022 School Year*

## *ELA*

### *Goals:*

- The percentage of students in grades K-2 performing at grade level equivalent or above as measured by district local assessment in ELA: 85% in 2022, 90% in 2023
- The percentage of students in grades 3-6 scoring Level 3 or 4 on Georgia Milestones EOG test in ELA: 95% of state average by 2022, 100% of state average by 2023

### *Objectives:*

- Implement a consistent ELA instructional framework to include tier 1, tier 2, and tier 3.

### *Action Steps for ELA:*

1. All ELA teachers will participate in professional learning for the Tier 1 instructional program (My View).
2. All ELA teachers will participate in professional learning for Tier 2 and Tier 3 intervention programs (My View, Corrective Reading, iReady).
3. Admin and IC will schedule a meeting to review focus areas of the Instructional Reading Program.
4. Placement tests will be administered to determine student placement for needs based groups and targeted intervention. (May 2021 and Sept. 7-10, 2021)
5. Teachers will participate in weekly PLC meetings and analyze student data to drive instructional practices. PLC teams will meet on Wednesdays or Thursdays (team will decide day of weekly meeting and inform admin by Sept. 10)
6. Create an instructional schedule that allows for Tier 1, Tier 2, and Tier 3 instruction on a daily basis.
7. Targeted Intervention Groups will use appropriate Corrective curriculum daily.
8. Instructional Coach will work with K-2 daily to support student and teacher needs.

### *Monitor:*

1. Professional learning sign-in sheets and Program Implementation Viewer Guides will be collected. All guides will be accounted for by Sept 10.
2. Teachers will utilize iReady lessons, My View Resources, and Corrective Reading in small groups based on student placement results. Principal, AP, and IC will monitor intervention groups by visiting each intervention group a minimum of 1 time per week. Based on observations, IC will provide modeling and assistance as needed.
3. Sign-in sheets and handouts will be kept for documentation of the curriculum meeting held during pre-planning.

4. iReady Diagnostic Assessment will be given 3 times a year to assess student growth. Reports will be in each teacher's data notebook. Admin, Instructional Coach, and teacher teams will meet within two weeks of the completion of each testing window to review student progress and determine next steps.
5. PLC documentation will be kept in each teacher's data notebook. A member of the admin team will attend and participate in 50% of each team's PLC meetings and will keep a copy of the documentation as well.
6. Principal, AP, and IC (K-2) will visit each classroom during Reading instruction a minimum of 1 time per week using the program "look for" documentation to assess the extent of Tier 1, Tier 2, and Tier 3 implementation. Instructional feedback will be provided to each teacher within 48 hours.
7. Principal, AP, and IC will monitor intervention groups by visiting each intervention group a minimum of 1 time per week. Interventionist and ELA teachers will complete mastery checks in targeted intervention program (Corrective) to assess student progress and mastery of skills and data will be shared with Admin and IC every two weeks starting October 1.
8. Instructional Coach will work with K-2 teachers daily and lead an instructional group daily. Modeling strategies and providing feedback using the 'look for' as guides will occur weekly. IC will help each grade level establish routines and procedures for intervention and will meet with Kindergarten paraprofessionals on the 1st & 3rd Wednesday of the month to review My View small group instructional resources and strategies.

### *Check/Report:*

1. Teachers will use formative assessments to monitor student progress weekly. Results will be shared in PLC meetings which will be attended by Admin or IC a minimum of 50% of the time.
2. Student progress will be communicated with families on a weekly basis through the parent-student-teacher communication folder.
3. Remind, Bloomz, and Class Dojo will be used to communicate as needed with families.
4. Instructional Coach will participate in K-2 planning and model expectations and instructional strategies.
5. Administration will complete observations using TKES standards and feedback will be provided within 72 hours.
6. Administration will report mid-year data/student progress to the Teaching and Learning Team and BOE in February.

### *Celebrate/Actions:*

1. Celebrate student success with small prizes, certificates, monthly treats, etc.
2. Celebrate teachers monthly through various treats/events
3. After the second iReady Diagnostic Test meet with teacher teams. Recognize hard work and student growth. Determine next steps.
4. After the second iReady Diagnostic Test, meet with individual teachers and create an individualized professional development plan if observations indicate that instructional strategies are not improving and student progress is below the district average.



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## *MATH*

### *Goals:*

- The percentage of students in grades K-2 performing at grade level equivalent or above as measured by district local assessment in Math: 85% in 2022, 90% in 2023
- The percentage of students in grades 3-6 scoring Level 3 or 4 on Georgia Milestones EOG test in Math: 90% of state average by 2022, 95% of state average by 2023, 100% of state average by 2024

### *Objective:*

- Implement iReady math curriculum to provide effective Tier 1, Tier 2, and Tier 3 instruction aligned to the standards of mathematical practice

### *Action Steps for MATH:*

1. All Math teachers will participate in professional learning for the Tier 1 & Tier 2 instructional program (iReady).
2. All Math teachers will participate in professional learning for Tier 3 intervention programs (iReady).
3. Admin and IC will schedule a meeting to review focus components of Instructional Math Program
4. iReady Diagnostic Assessment will be given 3 times a year to assess student growth. Reports will be in each teacher's data notebook.
5. Teachers will participate in weekly PLC meetings and analyze student data to drive instructional practices. PLC teams will meet on Wednesdays or Thursdays (team will decide day of weekly meeting and inform admin by Sept. 10)
6. Create an instructional schedule that allows for Tier 1, Tier 2, and Tier 3 instruction on a daily basis.
7. Instructional Coach will work with K-2 daily to support student and teacher needs. Modeling strategies and providing feedback using the 'look for' as guides will occur weekly. IC will help each grade level establish routines and procedures for intervention and will meet with Kindergarten paraprofessionals on the 1st & 3rd Wednesday of the month to review My View small group instructional resources and strategies.

## *Monitor:*

- 1 & 2. Teachers will implement components of iReady Math curriculum. Principal and AP will visit each math classroom a minimum of 1 time per week using the program “look for” documentation to assess the extent of Tier 1, Tier 2, and Tier 3 implementation. Instructional feedback will be provided to each teacher within 48 hours.
3. Sign-in sheets and handouts will be kept for documentation of the curriculum meeting held during pre-planning.
4. Admin, Instructional Coach, and teacher teams will meet within two weeks of the completion of each testing window to review student progress and determine next steps.
5. PLC documentation will be kept in each teacher’s data notebook. A member of the admin team will attend and participate in 50% of each team’s PLC meetings and will keep a copy of the documentation as well.
6. Principal and AP will visit each K-2 classroom during math instruction a minimum of 1 time per week using the program “look for” documentation to assess the extent of Tier 1, Tier 2, and Tier 3 implementation. Instructional feedback will be provided to each teacher within 48 hours.
7. The instructional Coach will work with K-2 teachers daily and lead an instructional group daily. Modeling strategies and providing feedback using the ‘look for’ as guides will occur weekly.

## *Check/Report:*

1. Teachers will use formative assessments to monitor student progress weekly. Results will be shared in PLC meetings which will be attended by Admin or IC a minimum of 50% of the time.
2. Student progress will be communicated with families on a weekly basis through the parent-student-teacher communication folder.
3. Remind, Bloomz, and Class Dojo will be used to communicate as needed with families.
4. Instructional Coach will participate in K-2 planning and model expectations and instructional strategies.
5. Administration will complete observations using TKES standards and feedback will be provided within 72 hour.
6. Administration will report mid-year data/student progress to the Teaching and Learning Team and BOE in February.

## *Celebrate/Actions:*

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